

Family Directed Services Program Update Notification for Support Brokers

Past publications of the *FDS Program Update Notification* are stored on the FDS DHW website.

Eligibility with Independent Assessment Provider

Please remember to always verify a copy of the eligibility letter with your employer to ensure eligibility for DD services before writing and submitting an SSP. Use the checklist to your advantage! SSPs submitted without eligibility cannot be approved.

Monitoring Vendor Spending

Vendor spending can be more tricky to monitor than CSW work but does need to be monitored to avoid overspending. Invoices with a number of sessions assist with monitoring of these services. When more services are provided than are approved on the SSP, it is likely the billing will be denied.

Service Animal Information

A new application is being created and will be implemented in the upcoming months. This application will hopefully clarify the steps to requesting, approving, and limitations to this request. We sought the advice of two advocates and expert to help us create and review the application. When the application is finalized you will be the first to know!

Closing Files

FACS is required to close a child's file if they do not have an approved plan within the first 6 months of the date on their eligibility letter. This is true for initial and annual eligibility. If a child's file is closed, they will receive notice of closure and an Application Update form to initiate reopening their file.



FAMILY AND COMMUNITY SERVICES

Family- Directed Services Program

www.familydirected.dhw.idaho.gov

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Annual Eligibility

FACS and Medicaid are aware many children are receiving late eligibility. Please remember we are not able to approve a SSP without eligibility. As you are helping the family to monitor their re-eligibility, keep their Case Coordinator up to date if the family has not heard from the Independent Assessor to schedule an appointment.

Application Update Form

A fillable PDF was created and is not yet on the FDS website. The content of this form did not change. Attached to this email is the fillable form.

Physician's Recommendation for Children's Habilitation Intervention Services

Your employer(s) may receive a form called the Physician's Recommendation Form. This form is required for a child's Intervention Provider to begin the process of providing Intervention services. If the family is not interested in Intervention at that time, this form can be disregarded. If they are interested in Intervention and need assistance with this form, they can ask their Department Case Manager or their Intervention provider.

Updates to Case Management

Children participating in FDS services and are not receiving Intervention services can now request Case Management services through the Department and its contractors. To request Case Management, the family can contact the Hub Supervisor in their Hub.



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